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GOVERNMENT OF TELANGANA

REGISTRATION AND STAMPS DEPARTMENT

THE REGISTRAR OF SOCIETIES

RANGA REDDY

Certificate of Registration

(No : 416 of 2021)

I hereby certify that 'AMIKA A SOCIETY FOR ALTERNATIVE DISPUTE RESOLUTION' , Flat No 101/ Manya One Apartments, Ganesh Nagar/ Saheb Nagar Kurdh Vanasthalipuram/ Hayathnagar/ Rangareddy/ Telangana/ India/ on this day registered under the Telangana Societies Registration Act., 2001

SEAL OF REGISTRAR OF SOCIETIES
RANGA REDDY
REGISTRATION DISTRICT
TELANGANA

REGISTRAR OF SOCIETIES
RANGA REDDY

RANGA REDDY

Date : 8/Apr/2021

Document certified by G STHITA PRAJNA
Digitally signed by G STHITA PRAJNA
Date: 2021.04.8 15:31:34 IST

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(Maintained Under Section 3 of Societies Registration Act, 2001)

1. Society Registration Number :	No : 416 of 2021
2. Name of the Society :	AMIKA A SOCIETY FOR ALTERNATIVE DISPUTE RESOLUTION
3. Society Category :	Social
4. Society Address :	Flat No 101/ Manya One Apartments, Ganesh Nagar/ Saheb Nagar Kurdh Vanasthalipuram/ Hayathnagar/ Rangareddy/ Telangana/ India/

Member Details

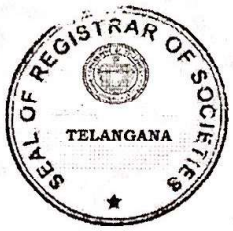
S.No	Name of the office Bearers & S/O, W/O, D/O	Designation of their local standing in the Society	Occupation	Residential Address
1	JYOTHI RAO GAUJI, W/O P MADHAVA RAO	PRESIDENT	LAWYER	12/ PRAGATHI NAGAR/ MANSOORABAD/ Saroornagar/ RANGAREDDY/ Telangana/ NA/ India
2	MADHAVA RAO POCHAMPALLY, S/O P RAMA RAO	GENERAL SECRETARY	INTERNATIONAL GOVERNANCE EXPERT	12/ PRAGATHI NAGAR/ MANSOORABAD/ Saroornagar/ RANGAREDDY/ Telangana/ NA/ India
3	SM RAO POCHAMPALLY, S/O P RAMA RAO	VICE PRESIDENT	DEVELOPMENT ECONOMIST	12/ PRAGATHI NAGAR/ MANSOORABAD/ Saroornagar/ RANGAREDDY/ Telangana/ NA/ India
4	VARALAKSHMI RAO POCHAMPALLY, W/O PSM RAO	MEMBER	CATERING EXPERT	12/ PRAGATHI NAGAR/ MANSOORABAD/ Saroornagar/ RANGAREDDY/ Telangana/ NA/ India
5	SIDDHARTH RAO POCHAMPALLY, S/O P SREEDHAR RAO	MEMBER	JOURNALIST	12/ PRAGATHI NAGAR/ MANSOORABAD/ Saroornagar/ RANGAREDDY/ Telangana/ NA/ India
6	VARENYA PEDDADA, S/O P HARANADH	MEMEBER	PRIVATE SOFTWARE EMPLOYEE	12/ PRAGATHI NAGAR/ MANSOORABAD/ Saroornagar/ RANGAREDDY/ Telangana/ NA/ India

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7	GARGI RAO POCHAMPALLY, D/O P MADHAVA RAO	TREASURER	ECONOMIC RESEARCH ANALYST	12/ PRAGATHI NAGAR/ MANSOORABAD/ Saroornagar/ RANGAREDDY/ Telangana/ NA/ India

Document Details

Document Type	Document Name
Self signed declaration	SSELF.pdf
Memorandum and Byelaw	amity_compressed.pdf
Lease DeedAffidavit	ids_compressed.pdf



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AMIKA

A SOCIETY FOR ALTERNATIVE DISPUTE RESOLUTION

TSGGDE 48297431

MEMORANDUM OF ASSOCIATION

Flat No. 101, MANYA ONE Apartments,
Ganesh Nagar, Vanasthalipuram Road, Sahebnagar Kurdh,
Hyderabad-500070
9676875789, 8096600333
E-mail: amikaadr@gmail.com

Document certified by G STHITA PRAJNA.
Digitally signed by G STHITA PRAJNA
Date: 2021.04.08 15:32:10 IST

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AMIKA

A SOCIETY FOR ALTERNATIVE DISPUTE RESOLUTION

MEMORANDUM OF ASSOCIATION

Flat No. 101, MANYA ONE Apartments,
Ganesh Nagar, Vanasthalipuram Road, Sahebnagar Kurdh,
Hyderabad-500070
9676875789, 8096600333
E-mail: amikaadr@gmail.com

Document certified by G STHITA PRAJNA.
Digitally signed by G STHITA PRAJNA
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DOCUMENT NO. 1

MEMORANDUM OF ASSOCIATION OF
AMIKA, A SOCIETY FOR
ALTERNATIVE DISPUTE RESOLUTION

1. The name of the Society shall be **'AMIKA A SOCIETY FOR ALTERNATIVE DISPUTE RESOLUTION'.**
2. The registered office of the Society shall be situated in **Flat No. 101, MANYA ONE Apartments, GaneshNagar, Vanasthalipuram Road, Sahebnagar Kurdh, Hyderabad-500070**
3. **The aims and objects of the Society are: -**
   a. To provide, promote and extend services in the field of Alternative Dispute Resolution by way of establishing centers of mediation, conciliation, legal aid, and arbitration and other modes of alternative dispute resolution;
   b. To establish Centers of Alternative Dispute Resolution, in accordance with law, and resolve disputes through mediation, arbitration, conciliation, and/or in any manner in accordance with Section 89 of Indian Civil Procedure Code;
   c. To promote studies in the field of alternative dispute resolution (ADR) and allied matters;
   d. To undertake teaching in ADR and related matters and to award diplomas, certificates and other academic or professional distinction;
   e. To establish institutions to impart training in ADR and related matters and to arrange for fellowships, scholarships, stipends and prizes;
   f. To promote research in the fields of ADR and allied matters of social research;
   g. To offer facilities as also guidance for research scholars including students of various universities and institutions preparing for degrees in ADR and allied fields;
   h. To provide information on the courses or programmes available for the training of arbitrators, conciliators, mediators and other ADR professionals;
   i. To compile information with regard to relevant legislations, rules and judicial or arbitral decisions in the

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field of ADR;

j. To provide information on the ADR centers or schemes available in India and abroad and the types of services which those centers or schemes could offer;

k. To provide information concerning the types of disputes which could be resolved through ADR and the modalities for their resolution and to provide such other related assistance as may be requested by users of ADR;

l. To promote reform in the system of settlement of disputes and its healthy development suitable to the social, economic and other needs of the community;

m. To encourage and conduct investigations in traditional and modern methods of dispute resolution;

n. To promote and provide for diffusion of knowledge of law and procedures on ADR and allied matters;

o. To promote the improvement of legal education in the field of ADR and allied subjects and to impart instruction in the said fields;

p. To publish books, periodicals, reports and other literature relating to ADR and allied matters;

q. To undertake documentation of important materials on ADR and allied matters;

r. To establish and maintain libraries on ADR;

s. To conduct, propagate, promote and popularize the settlement of domestic and international disputes by different modes of ADR;

t. To develop infrastructure for education, research and training in the field of ADR and for settlement of disputes through ADR;

u. To organize conferences, seminars and study groups on issues concerning ADR;

v. To provide facilities and administrative and other support services for holding conciliation, mediation, mini-trials and arbitration proceedings;

w. To compile lists of appropriate persons competent and qualified to serve as arbitrators, conciliators and mediators, or willing to serve in any other specialist capacity such as experts, surveyors and investigators;

x. To study the problems and needs of an efficient system of ADR

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and for that purpose to seek information from and share experience with other organizations in India and abroad by correspondence or by deputing members or officers of the Society for the purpose;

y. To cooperate with other societies, institutions and organizations, national or international, in the pursuit of all or any of the above objects;

z. To constitute or cause to be constituted regional offices at convenient places in India and abroad to promote the activities of the Society;

aa. To draw up and prescribe rules of the society for different modes of ADR;

bb. To draw up standard clauses for conciliation, mediation, arbitration, etc.;

cc. To appoint conciliators, mediators, arbitrators, etc., as may be required by the society; and pay them the professional fee as may be decided by the society

dd. To do all such things and to perform all such acts as may be necessary or proper for the achievement of any or all of the above objects;

ee. To purchase/acquire the land and/or the building in the name of the society and make construction thereupon;

ff. To carry on activities for any other charitable purposes and activities of general public utility.

4. All the incomes, earnings and movable and/or immovable properties of the Society shall be solely utilized and applied towards the promotion of the objects as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividends or in any other manner whatsoever to the members of the Society or to any person or persons claiming through any one or more of the members excepting the salaries and allowances for the services rendered by the members, and the employees of the society, rents rates, taxes, and other expenditure to run the society as my be needed and as may be decided by the Society.

5. No member of the Society shall have any personal claim on any movable and/or immovable properties of the Society or make any profit whatsoever by virtue of the membership of the Society.

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I. Certified that the association is formed with no profit motive and a commercial activity involved in its working.

II. Certified that the members are not paid from the association except as provided as per rule 4 above

III. that the association would not engage in agitations to ventilate grievances

IV. Certified that the Officer Bearers signatures are genuine.

DECLARATION

We the undersigned persons in the memo have formed into an association and responsible to run the affairs of the association and are desirous of getting the society registered under TS Societies Registration Act 2001

SIGNATURE OF THE PRESIDENT/ SECRETARY

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Following shall be the first Board of Governors

S.No	Name of the Office bearer	Age	Designation/ Occupation	Address	Signature
1	G. Jyothi Rao w/o P.Madhava Rao	58	President/ Advocate High Court	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
2.	Dr. P. Madhava Rao s/o P. Rama Rao	64	General Secretary/International Governance Expert	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
3.	Dr. PSM Rao s/o P. Rama Rao	67	Vice President/ Development Economist	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
4.	R. Varalakshmi Rao w/o Dr. PSM Rao	64	Member/ Catering Expert	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	Varalakshmi
5.	P Siddharth Rao S/O P Sreedhar Rao	28	Member/ Journalist	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
6.	P. Varenya S/O Dr. P Hariwadh	28	Member/ Private Software Employee	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
7.	P. Gargi Rao d/o P. Madhava Rao	28	Member/ Economic Research Analyst	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	

Witnesses

No	Name	Age	Occupation	Address	Signature
1.	S. ANURADHA RAO	54	Home Maker	12, Pragathi Nagar Hyderabad -500068	
2.	N. Seeta Rama Rao	63	Electrician	Malakpet Hyderabad-36	

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DOCUMENT NO: II

AMIKA THE CENTER FOR ALTERNATIVE DISPUTE RESOLUTION
ARTICLES OF ASSOCIATION

RULES AND REGULATIONS

1. **THE NAME OF THE SOCIETY IS AMIKA, THE CENTER FOR ALTERNATIVE DISPUTE RESOLUTION**

2. **LOCATION OF THE OFFICE :** This society shall be situated at 12 Pragathi Nagar, Mansoorabad, Hyderabad-500068.

3. **i. MEMBERSHIP:**

ii. CATEGORY MEMBERS:

a. GENERAL: The persons involved in promoting this society and who are the signatories to the Memorandum of Association of this society shall be called the members.

b. DONORS: Any person be it an individual, firm or company of association of persons who contribute substantially for the objects of this society are entitled to become members of this society and shall nominate one person to the General Body of the society and can also be chosen to be the Board of Governors of the Advisory Board of the society

iii. ADMISSION FEE AND THE ANNUAL SUBSCRIPTION OR MONTHLY SUBSCRIPTION AND TERMINATION OF MEMBERSHIP

The Admission fee shall be decided in the first General Body meeting of the society which shall not be less than Rs 1000 (Rupees one thousand only per member); and the annual subscription to the society shall be as decided based on the activities of the society.

The Membership shall be terminated,

a) on resignation

b) on adjudication as Insolvent

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c) On death

d) On the recommendation of a Sub-Committee appointed by the Board of Governors to enquire into the activities of any member found to be acting against the interests of the society and if such sub-committee recommends that continuance of such member is detriment to the interests of the society.

4. GENERAL BODY

i. The Annual General Body will meet once in a year that is in the month of January every year. The General Body of the society shall consist of all classes of persons to whichever category they belong under clause -3 above.

ii. FUNCTIONS OF THE GENERAL BODY

a) To pass the budget for the ensuing year and approve expenditure statement of previous year
b) Approve the reports of the activities of the society
c) To elect the executive committee and other office bearers
d) To appoint auditors
e) To review the activities of the society and also to scrutinize and accept the list of members during the year under review.
f) To Setup guidelines and targets for the achievements of the object of the society.
g) To review and approve the audited statements of accounts of the society and institutions under its management for the previous year.

iii. The General Body shall have the power to add, amend, repeal, cancel or annule from time to time any of the purposes for which the society is established as contained in clause 3 of the Memorandum of Association in accordance with the procedure laid down in Section r— 9 of the Societies Registration Act 1 of 1350 Fasli.

iv. Any of clause of the Articles of Association of the society may be amended by the General Body with a majority of three — fourth of the members present or by proxy.

v. The General Body shall have power to write off any arrears or authorize the Secretary to deal with or compromise any litigation.

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vi. The General Body shall have power to appoint Auditors who shall hold office till the conclusion of the next Annual General Meeting.

vii. The General Body shall have powers necessary and incidental to the carrying out of the objects of the society.

viii. Investment of the funds of the society shall be made as may be decided by the General Body of the society.

ix. MEETING OF THE GENERAL BODY

a) Ordinary meeting: The ordinary meeting of the General Body should be convened by the Secretary with fifteen days clear notice once in every year in the month of January.

b) Emergency Meeting: The president or Secretary may convene any emergency meeting on his own initiative to transact any matters of urgent importance with an advance notice of three days.

c) Requisition Meeting: Half of the total number of members of General Body, may requisition the Secretary in writing for the convening of a general body meeting within one month from the service of the notice. If the Secretary fails to convene such meting within one month after receipt of such requisition notice, the president may convene such meeting within seven days' notice thereafter and if the secretary and president also fails to convene the meeting as stated above, the members who originally requisitioned the meeting may themselves convene the meeting with seven days' notice to all the members and the proceedings of such meetings shall be valid and binding on the members.

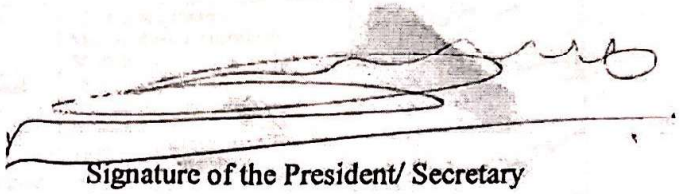
5. i. EXECUTIVE COMMITTEE:

The Executive shall consist of Seven (7) members and out of them the following office bearers shall be elected by the Executive Committee, namely the President, Vice President, General Secretary, Member, and Treasurer and the remaining persons all the executive committee members.

5. ii. The Members of the Executive Committee (Governing Body) shall be duty bound to attest the signatures of all the members of newly elected executive committee, and to see that the said signatures of the outgoing governing body

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tally with the annual list as tallied with the register of societies before 15 days the succeeding month in which the elections are held.



Signature of the President/ Secretary

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Following shall be the first Board of Governors

S.No	Name of the Office bearer	Age	Designation/ Occupation	Address	Signature
1.	G. Jyothi Rao w/o P.Madhava Rao	58	President/ Advocate High Court	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
2.	Dr. P. Madhava Rao s/o P. Rama Rao	64	Secretary/International Governance Expert	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
3.	Dr. PSM Rao S/O P Rama Rao	67	Vice President/ Development Economist	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
4.	R. Vanlakshmi Rao w/o Dr. PSM Rao	64	Treasurer/ Catering Expert	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
5.	P Siddharth Rao S/O P Sreedhar Rao	28	Member/ Journalist	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
6.	P. Varenya S/O Dr. P Haranadh	28	Member/ Private Software Employee	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	
7.	P. Gargi Rao d/o P. Madhava Rao	28	Member/ Research Economic Analyst	12 Pragathi Nagar, Mansurabad, Hyderabad-500068	

Witnesses

.No	Name	Age	Occupation	Address	Signature
1	S. ANULADH RAO	54	Home Maker	12, Pragathi nagar Hyderabad -500068	
2	N. Seeta Rama Rao	63	Electrician	Malakpet HYDERABAD -500036	

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THE FUNCTIONS OF THE EXECUTIVE COMMITTEE (BOARD OF GOVERNORS) AND OFFICE BEARERS

1. The Board of Governors shall

a) Exercise general control over the policies of the institutions, centers established and maintain sound traditions to attain the objects of the society

b) Have power to lease, sell, transfer or purchase or otherwise acquire properties on behalf of the society or other institutions to attain the objects of the society

c) To inspect by themselves or trough committees in respect of start, records, documents and accounts of the society.

d) Call for reports and review the performance of the institutions under the society.

e) Make arrangements for the audit of the accounts "of the society and the institutes under the society, who shall be appointed by the board for the first time and by the General Body subsequently.

f) Have the power to admit new members to the society and make rules for the same.

g) Make rules and regulations or byelaws for the institutions run by the society.

h) Be the custodian of all the properties of the society and to generally to do all such acts, deeds and things required and necessary to run the society and achieve the objects of the society.

i) Have powers to borrow or otherwise raise funds for the society and create such security, mortgage or other lien over the assets of the society for his purpose.

j) To issue certificates and diplomas and to accept membership fees, donations, professional fee, subscriptions etc.

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2. MEETING OF THE BOARD OF GOVERNORS:

a. The Board of governors shall meet at least once in three months which shall be called an ordinary meeting.

b. The president or the secretary may call for a meeting in urgent and importance circumstances, which shall be, called an emergency meeting. The other governors shall be given reasonable time for attending the meeting.

c. All the matters shall be decided by a vote of majority of the members present. The president shall have a casting vote in case of a tie.

d. The quorum of the mattering of the board shall be three governors present in the meeting.

3. PRESIDENT:

The president shall preside over all the meetings of the General Body and the Board of Governors. S/He shall have the right to call for an emergency meeting. S/He shall have the powers to delegate his authority to any other Governor in case he is out of station or otherwise indisposed.

4. GENERAL SECRETARY:

The secretary shall be in charge of all the records of the society and shall convene all the meetings of the General Body and the Board of Governors; and shall be the chief executive of all the institutions. S/he may be nominated to function as correspondent of the educational institutions proposed to be set up under this society. S/He shall be the co signatory to the bank accounts of the society along with the Treasurer

5. VICE PRESIDENT

The Vice President shall be in charge of all the records of the society in association with the General Secretary and shall be joint chief of all the institutions of the society along with the president. S/he hall also support the President in the daily business of the society and the institutions set up there under. The Vice President shall preside over the meetings in the absence of the president.

6. TREASURER

The treasurer shall be responsible all the financial matters of the society and shall operate the bank account singly or jointly with the General Secretary.

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17. OFFICE BEARERS

They are the responsible person to attend to such activities of the Society Which the Executive Committee entrust to them.

18. QUORUM

Half of the total members for General Body Meeting and ¼ for Executive Committee Meeting.

19. FUNDS

The funds shall be spent only for the attainment of the objects of the society and no portion thereof shall be paid to transferred directly or indirectly to any of the members through any means. Any surplus funds available with the society shall be invested in such modes and may be decided by the society.

A) BANK ACCOUNT: Bank account or Accounts shall be opened in the name of the society and the same shall be operated by such of those office bearers as may be specified by the board from time to time

B) The Society shall be eligible to borrow the funds from any individual firm, Company, Bank, or any other Financial Institutions for the purpose of meeting its financial requirements

C) The funds of the society shall constitute from the donations given by the General Public, subscriptions from the members. Fee or remuneration collected from the users of the services of the society.

20. AMENDMENTS

No amendments, additions, or alteration shall be made in the functions, purpose, and objectives of the association unless it is voted by 2/3 of its members present at a special meeting conveyed for the purpose and confirmed by 2/3 of the members present at a second special meeting.

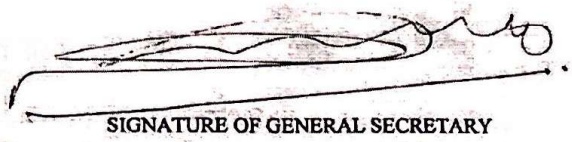
21. WINDING UP

In case the society has to be wound up the property and funds of the society that remain after discharging the liabilities, if any, shall be transferred or disposed of as may be decided by the society in its meeting.

22. The Accounts of Society shall be maintained of caused to be maintained by the executive committee members of the society for recording all in-flows and out-flows of the society annual accounts shall be drawn and got audited by a Chartered Accountant before presenting the same before the general body for their adoption or approval

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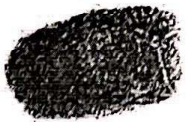
23. None of the office bearers of the society shall be allowed to use funds or the assets of the society or allowed to derive any benefit either directly or indirectly from society.



SIGNATURE OF GENERAL SECRETARY

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PHOTOGRAPHS AND FINGERPRINTS AS PER SECTION 32A OF REGISTRATION ACT,1908.
(C&IGR&S Circular Memo No G1/8539/99, dated 19-04-2000)

FINGER PRINT S.NO: IN BLACK INK (LEFT THUMB)	PASSPORT SIZE PHOTOGRAPH	NAME & PERMANENT POSTAL ADDRESS
		G Jyothi Rao 12 PRAGATHI NAGAR, MANSURABAD, HYDERABAD-500068
		Dr. P. Madhava Rao 12 PRAGATHI NAGAR, MANSURABAD, HYDERABAD-500068
		Dr. PSM Rao 12 PRAGATHI NAGAR, MANSURABAD, HYDERABAD-500068
		R. Varalakshmi 12 PRAGATHI NAGAR, MANSURABADYDERABAD- 500068

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		P Siddharth Rao 12 PRAGATHI NAGAR, MANSURABAD, HYDERABAD-500068
		P Gargi Rao 12 PRAGATHI NAGAR, MANSURABAD, HYDERABAD-500068
		P Varenya 12 PRAGATHI NAGAR, MANSURABAD, HYDERABAD-500068

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